



Pearson Trust Working Group

April 2017



Minutes of the Pearson Trust Working Group Meeting

Date: 5th April 2017 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, David Wiper, Alice Helyar, Moyra Jaques, Debbie Robinson and George Metcalfe
Apologies for absence received: Michael Hampson

2. Notes from last meeting

No comments.

3. Actions and Matters Arising from Last Meeting

Moyra is unable to source a machine to do a seismic survey of the graveyard for an early archaeological investigation.

George extracted the addresses of properties in the village from the electoral role of the parish of Gressingham.

As part of the transparency requirements of the Parish Council (PC) all PTWG agendas and minutes have been posted on the Hornby Village website.

The OSR Trustees and Management Committee met and agreed to the recommendations of JWK and will instruct them to proceed.

Action brought forwards:

Moyra to investigate the existence of the Chippendale Trust in Gressingham.

4. Pre-feasibility study

Jane to complete the completion report for the Pre-feasibility Grant by end of next week. All the grant has been used.

5. Village Consultation / April exhibition

A reminder advert in Tiny Letter to be emailed around the village with details of the exhibition – updating the location of the exhibition as the Church.

Action: Moyra to put a reminder on the village Facebook Page nearer the time of the exhibition.

Action: John to repeat Tiny Letter advert nearer the time.



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The contents and final list of posters was finalised – see amended table below.

Poster No	Content	Name
1a	Scene setting poster	Alice
1	OSR History (pre 1835)	Moyra (draft submitted)
2	OSR History (1835 +)	Moyra (final copy done)
3	OSR History (School diaries and anecdotal stories)	Moyra (to include the extract from the Rev. Stretton letter)
4	OSR History – 20 th Century	Michael (final copy done)
5	Consultations and meetings (who, when, where, why and list of contacts)	Jane (to send to John)
6	History of the church (Heritage Assessment and opportunities for the church)	Alice (final copy to send to john)
7	Other examples of churches and what they have achieved (display mainly of images)	David (draft submitted – changes to focus on Grade I buildings)
8	Footprint options (Architects drawings)	M. Darwell's plans (A1 size – with Mike's annotations)
9	Footprint Plus (Architects drawings)	M. Darwell's plans (A1 size - with Mike's annotations)
10	No change (including images of Claughton church and High Bentham derelict churches)	George and Jane
11	Heritage Assessment	Alice (to send to John)
12	Running costs of the church (minus the vicar's fees/CofE charges)	Debbie (final copy to be sent to john)
13	Project timeline	Jane
14	Historical repetitive attempts to secure ownership	Jane
16	Montage of inspiring examples??	John??



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All final copies to be emailed to John Hamlett with the title as 'PTWG Poster' before Friday 7th April. To be sent off for printing on Thursday 13th April 2017 by John.

Exhibition questionnaire was discussed and drafted. **Alice to produce a draft and Jane to compile an FAQ's sheet.**

A list of reference documents were discussed:

1. Heritage Assessment#
2. Survey drawings and elevations
3. Audited church accounts
4. Information sent to JWK in legal package
5. Grant application form
6. Spreadsheet of options
7. Meeting minutes and agendas.

Action: Jane to check on progress of heating assessment report and quantity survey-or work.

Catering for the exhibition:

Tea and coffee – Jane
Squash (orange) – Alice
Milk – Jane
Biscuits – Moyra and Debbie
Cakes/mini bites – Alice
Sugar – Debbie

Rota for exhibition:

Friday 2-4 George and Jane
Friday 4-6 David and Moyra
Saturday 2-4 Debbie and Alice
Saturday 4-6 Debbie and George
Sunday 5-7 David and Jane, with others present where available
Sunday 7+ Meeting – All to attend.

Record keeping:

Visitors to be ticked off electoral role of addresses as they arrive, with the number of people from each address. Everyone from the parish should be given a copy of the questionnaire to fill in on their arrival.

Copies of the posters will be included as part of the Wagtail and delivered to every household in the village.

Set up: 20th April 2017 7pm at the church.



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Action: Debbie to supply Velcro adhesive for the posters to attach to display boards.

6. Date of the Next Meeting

Sunday 23rd April at 7:00 pm OSR – Village open meeting to discuss and answer questions from the exhibition including any matters/themes arising from the questionnaires.