



## *Pearson Trust Working Group*

*April 2018*



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### **Minutes of the Pearson Trust Working Group Meeting**

**Date: 26<sup>th</sup> April 2018 OSR 7:30 pm.**

#### **1. Apologies**

Members present: Jane Paxman, David Wiper, Michael Hampson, Debbie Robinson, Alice Helyar and Moyra Jacques.

Apologies for absence received: None.

#### **2. Minutes from last PTWG meeting**

Minutes from last PTWG meeting to be sent out again by Alice. The minutes from the Stakeholder Meeting to be checked and comments to be sent back to Alice (by 2<sup>nd</sup> May).

#### **3. Actions and Matters Arising from Last PTWG Meeting**

Actions still to be followed up:

- a. Consultation with the War Memorials Trust to discuss the plaque on the organ - Jane has a contact to follow for this;
- b. Jane to contact Mike Darwell regarding the costs for the Heritage Assessment to be done by Marion Barter; and
- c. Follow up JWK CIO and OSR ownership.

#### **4. Stakeholder Meeting**

No responses following the stakeholder meeting received from SPAB and the Victorian Society. The Georgian Group and CBC have issued formal responses to the meeting.

**Action:** Jane to acknowledge receipt of their comments and to issue the minutes of the meeting to all attendees.

Key comments from the meeting included:

- Space audit –
  - Can events be held with or without a mezzanine?
  - Layout of event scenarios to be created within a model of the church and to be used to demonstrate use of space.
  - List of events held in the OSR over last 3 years, how many, what they were, how many people attended, whether the OSR suited the events.
  - Which arrangement of pews would suite certain events?
  - Additional events that could be held in a larger space than the OSR (e.g. Burns night Ceilidh, concerts, charity parties, BBQs for charity, promises auction)



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- Design of church lay out for worship, as well as weddings, christenings and funerals.
  - Demonstrate that the changes will augment and enhance life in the village.
  - Size/number of facilities needed for the size of events?
  - Comments required for the 'Need' by the PCC to be included in the Statement of Need. **Action:** Michael to Action.
  - Marton family – It is required that reasonable steps are taken to establish whether members of the Marton family are still alive and that they have been contacted with regards to the memorial. David has found evidence of living descendants of the Martons. Contact will be made at a later date regarding the proposals for the memorial. **Action:** Michael/David to draft a letter to send to the family.
  - Phasing of the development – this will be a one off job to ensure the future security of the church building and that it is handed over to the village in a state fit for purpose in the long term.
  - Do we need the meeting room? It appears in the plans that the vestry would serve as a meeting room, however, disabled access prevents this use and the vestry would continue to be used for the church use/mission as well as valuable storage space.

### 5. Statement of Significance OSR

A very thorough Statement of Significance for the OSR has been written by Moyra, which fulfils the requirements of the planning application/referendum. Minor changes to the document were discussed and are to be made by Moyra.

### 6. Grant Application for Pre-application Work

Jane has received a £10 donation to the PTWG from ancestors of the Pearson family (Luke Pearson) who had found out about the project.

The Trustees/Management Committee of the OSR have agreed to fund the JWK legal work to convert to a CIO, secure full title of the property and secure tenant status of the current resident.

The grant funding that we previously considered is now closed.

Jane, David and Moyra attended a Lancaster District Funding Workshop on 16<sup>th</sup> April. Several groups of relevance to the project were present, including the Lancashire Environmental Fund (landfill tax fund), which can provide up to £30k and Banks (the Charity Bank) which provide low cost bank accounts to charities and loans to cover cash flow issues during the project. (The PTWG will need to set up a bank account for the project at least one year before works start). Of particular note were the Big Lottery Fun and the Heritage Lottery Fund. Both groups need to attend the site to discuss the project further and look at the proposals. **Action:** Jane to set up meetings with the BLF and HLF. HLF and BLF provide



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small grants in 8 week cycles or large grants with two deadlines a year. Can submit the applications at any time. Both the HLF and BLF require an outcome from the project, i.e. people or community and reducing negative impacts.

### **7. 2018 Plan of Action**

The village need an update this year.

Present the space audit as a public exhibition where people only get one vote for the layout of the church – mid summer.

Referendum regarding conversion of the OSR – contact Lancaster City Council to reinstate the conversation and plan for an autumn ballot. Anyone who cannot make it will have alternative (standard practice) opportunities to vote, such as postal vote.

### **8. AOB**

Michael to take on the role as contact for the JWK legal work as Chair of the Management Committee of the OSR.

Agreed to arrange a conversation with the Gressingham Fellowship to discuss ideas for activities within the Church.

### **9. Date of the Next Meeting**

24<sup>th</sup> May OSR 7:30.