



Pearson Trust Working Group

May 2018



Minutes of the Pearson Trust Working Group Meeting

Date: 24th May 2018 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, David Wiper, Michael Hampson, Alice Helyar and Moyra Jacques.

Apologies for absence received: Debbie Robinson.

2. Minutes from last PTWG meeting

Comments from minutes of last PTWG meeting received from Jane, to be amended by Alice.

3. Actions and Matters Arising from Last PTWG Meeting

Actions still to be followed up:

- a. Consultation with the War Memorials Trust to discuss the plaque on the organ – David Knight from the Church Buildings Council indicated that the plaque can be placed on the wall if the organ is removed;
- b. Jane to contact Mike Darwell regarding the costs for the Heritage Assessment to be done by Marion Barter – Mike has provided costs for the Heritage Assessment of £2000;
- c. Space Audit – John Hamlett will help with the mock – up of the possible future church layout options;
- d. Jane has issued the minutes of the Stakeholder Meeting to all attendees including the remaining organisations (Victorian Society and SPAB) who have not responded to the with comments from the meeting;
- e. Michael to contact Sir Nick Pearson regarding an update on progress of the PTWG – he has not received a response so will send an update of this meeting.
- f. Follow up JWK CIO and OSR ownership – See point 4 below.
- g. Marton family – It is required that reasonable steps are taken to establish whether members of the Marton family are still alive and that they have been contacted with regards to the memorial. David has found evidence of living descendants of the Martons. Contact will be made at a later date regarding the proposals for the memorial.
- h. Comments required for the 'Need' from the PCC to be included in the Statement of Need – See AOB.

4. JWK Update

Sarah Murphy is now managing the project.



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Michael has contacted Sarah with all the information with a deadline for her update/comments of Tuesday 29th May.

5. Annual Parish Meeting, 29th May 2018

The Parish Council require that all information about OSR constitution is on the public record. Michael to explain at the meeting about the OSR ownership and forming the CIO, which will occur regardless and independent of the future of the church. It will also aim to formalise the appointment of the OSR managers, the election of which will be in line with the current draft constitution.

6. Mid-year Report to/Consultation with Village

John Hamlett agreed to help with graphics for the space audit and village consultation. A discussion held over options for a mezzanine in the church, including a half mezzanine/gallery, across the width (part) of the church nave, which would mean a lift would not be possible. It is believed that a lift is not a legal requirement in terms of access for a smaller mezzanine, which would be considered 'overflow space' not principal space. A half mezzanine may reduce the impact on sight lines when entering the building, which might occur with a full mezzanine. Jane to discuss the space options with Mike Darwell before discussing with the Fellowship regarding ideas for how the new spaces could be used (as part of the space audit).

Agreed that the meeting should be delayed until September 2018 so that full and detailed preparations can be made. An update will be included in June Wagtail with information from the Stakeholder meeting. Issues brought up at the last consultation will be addressed in the next consultation. The next consultation will have space audit plans and be held in the church. Attendees will feed back on the options presented and have one vote each – a ballot box will be provided so votes can be cast (no mezzanine, full mezzanine, half mezzanine/gallery (if it is possible) and no change).

7. Future Funding

Heritage Lottery Fund (HLF) and Big Lottery Fund (BLF).

Jane has completed a Project Enquiry Form for the HLF. Two funding options are available; the Heritage Grants, which are for large projects over £100k (which has fixed application dates (next year if apply for this)) and the Resilient Heritage Grant, which are smaller grants and applications are made as or when needed. The HLF will advise on which grant is best for our project. A response is anticipated soon and a meeting/phone call is likely to follow.

Jane will contact the BLF when a response has been received from the HLF, if deemed necessary.

8. Space Audit

See Point 6 above.



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9. AOB

Church contribution to the Statement of Need discussed, comments given and amendments suggested.

Jane to provide information for the June Wagtail Update, including; Statement of Need, Stakeholder Meeting, Grant funding application, Space Audit and an update on the two year deadline from Sir Nick Pearson.

Village consultation to be held on the weekend of the 22nd September 2018.

10. Date of the Next Meeting

3rd July 2018 in the OSR 7:30.