



Pearson Trust Working Group

July 2018



Minutes of the Pearson Trust Working Group Meeting

Date: 3rd July 2018 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, David Wiper, Michael Hampson, Alice Helyar and Debbie Robinson.

Apologies for absence received: Moyra Jacques.

2. Minutes from last PTWG meeting

Comments from minutes of last PTWG meeting received from Jane, to be amended by Alice. Notes received from the PCC regarding the case for the use of liturgical space within the Statement of Need.

3. Actions and Matters Arising from Last PTWG Meeting

Actions still to be followed up:

- a. Jane issued the minutes of the Stakeholder Meeting to all attendees including the remaining organisations (Victorian Society and SPAB) who have not responded to the with comments from the meeting – a response has been received from SPAB, which detailed areas where more research was required in the case for the need of the proposals. No response from Victorian Society.
- b. Sir Nick Pearson is happy with the progress so far, his comments will be included in the next Wagtail release.
- c. Follow up JWK CIO and OSR ownership – See point 4 below.

4. JWK Update

OSR Trustees are funding progressing of legal work on the OSR constitution with JWK.

5. Annual Parish Meeting, 29th May 2018

The Parish Council require that all information about OSR constitution is on the public record. Michael to explain at the meeting about the OSR ownership and forming the CIO, which will occur regardless and independent of the future of the church. It will also aim to formalise the appointment of the OSR managers.

6. Mid-year Report to/Consultation with Village

Jane has sent John Hamlett a plan layout of the church for use in mocking up the various internal space arrangement for the space audit. He is also making scale plans of tables and



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chairs to be used in the space audit. The space audit will be interactive to generate ideas for options of use. A meeting will be held with a cross section of the village groups (OSR trustees, the Fellowship, PC and PTWG) to develop some design options within the church space that will be used during the village consultation in September.

Several options will be explored during the meeting; for example:

1. Sunday service;
2. Funerals, Weddings, Christenings and refreshments afterwards;
3. PC meetings;
4. Talks and nibbles;
5. Film nights;
6. Carol service/pies, punch and carols;
7. Book sale; and
8. Birthday parties.

Jane will contact Mike Darwell before the village consultation to check that the proposed arrangements would be possible in reality.

The results of the meeting with the village groups, the village consultation and John's work, will form the Space Audit, which along with the statement for the liturgical use will be incorporated into the Statement of Need.

The village consultation will include a display of the space use options, a summary of the process up to date, the Statement of Need, Church Buildings Council and Historic England policy documents that promote long term, sustainable use of historic buildings and the consultee responses from the stakeholder meetings. The consultation is seeking comments from the village that will determine which design concept (Gallery, Mezzanine or No Mezzanine) is the preferred option.

Actions for September Consultation: Incorporate the statement for liturgical use into the Statement of Need. Collate the Space Audit information from the meeting in August. Provide an update on the PTWG activities since the last village consultation. Collate answers to the questions posed at the last village consultation.

The consultation will be held in the church only.

7. Future Funding

Heritage Lottery Fund (HLF) and Big Lottery Fund (BLF).

Jane has completed and submitted a Project Enquiry Form for the HLF and received an acknowledgement of receipt. It is expected that the HLF will contact Jane next week to discuss her application. Jane has asked for guidance over when applications should be submitted for pre-application funding and post application funding.



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- 8. AOB**
None

9. Date of the Next Meeting

21st August 2018 in the OSR 7:30.