
Minutes of the Pearson Trust Working Group Meeting

Date: 27th November 2018 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, Moyra Jacques, Alice Helyar and Debbie Robinson.
Apologies for absence received: David Wiper and Michael Hampson.

2. Minutes from last PTWG meeting

Minutes of last PTWG meeting (October) to be amended by Alice. August meeting minutes accepted.

3. Actions and Matters Arising from Last PTWG Meeting

None

4. The 'Hamlett' Church Design

The PCC will pay to have John's design drawn up to standards as the other designs by Mike Darwell (architect), checking feasibility of the design and get a cost estimate for the design if feasible.

5. Further Architectural Advice

Further ad hoc advice sought from local architect, to seek opinions on the proposals, notably partitioning the north isle and the half mezzanine idea. Partitioning the north isle would result in two long narrow spaces and multiple doors in the partition within the church taking up dead space. The half mezzanine is bold and modern. Also suggested protecting the exterior of the Norman arch with an external glass box entrance way and raising the floor for under-floor heating. Also provided an example of a church where pews have been put on wheels. With a raised floor the pews can be wheeled to the chancel making space available in the body of the church. Highlighted the importance of good lighting and heating.

6. Community Right to Build Order Meeting with Lancaster City Council

To be held on 1st Thursday in May 2019 at the same time as the local council elections, when the ballot box is already in place. Several steps to the process:

1. Designation of the neighbourhood area for eligibility of the voting within the referendum;
2. Printing of ballot papers;
3. Draft the application, to include architectural designs and statutory consultations, which is examined by an external adviser to ensure it meets the legislation;
4. The Council will instruct the referendum

7. JWK Merger

Taken over by Simpson Millar.

8. Funding

PTWG to decide what piece of work to undertake with the application for the local source of funding:

1. Investigation works for repairing the tower
2. Draw up the OSR plans
3. Business plan for the whole project
4. Further works to the statement of significance
5. Heating, lighting, sound, ecology and sewerage assessments.

9. Publication of the public consultation responses on PC website

It will not be possible on this occasion due to data protection; will explore this for future consultations but will need to ask permission of respondents prior to publishing. A summary of the results will be published.

10. Prioritise next steps

Start next stages of works – source funds and start works to repair the church in line with the quinquennial report so that it is in a fit state for the future whatever the outcome of the referendum.

Submit the CRTBO application (by the PC) following the next PC meeting in January.

11. AOB

None

12. Date of the Next Meeting

14th January 2019 OSR 7:30pm