
Minutes of the Pearson Trust Working Group Meeting

Date: 14th May 2019 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, Alice Helyar and Michael Hampson.
Apologies for absence received: David Wiper

2. Minutes from last PTWG meeting

Minutes of last PTWG meeting (April) to be amended by Alice.

3. Actions and Matters Arising from Last PTWG Meeting

To be included within the meeting agenda.

4. PTWG Secretary

It was agreed that Moyra would be appointed as secretary for the PTWG.

5. Annual Parish Meeting and GVT meeting

Jane Paxman was elected as a trustee of the GVT. Michael provided an update on progress of registering/establishing the title of the OSR. Jane provided an update on the PTWG progress.

6. Pearson Trust Update

Jane and Michael recently met Sir Nick to provide him with an update on the progress of the PTWG.

7. Grant funding activity

Progress on the pieces of work that have been commissioned with the AHF, Christopher Robbin Trust and PCC funds:

1. Architectural plans of the OSR by Chris Potts Associates have been completed. He is currently working on the notes for building control;
2. Feasibility stage architectural and technical plans of John Hamlett's half mezzanine option have been completed and feedback given;
3. Samples of the timber and mortar work in the church tower have been taken and are currently being analysed;
4. Mike Darwell has undertaken a structural survey of the tower and is writing up the report;
5. Mike Darwell has undertaken a 10 year maintenance cost estimate for the church; and
6. A risk register has been done as part of the business plan for the project. Alice and Jane to complete where additional information is required.

8. CRTBO Progress

Project timeline was discussed and agreed that the PTWG would still aim to hold the referendum in November.

Due to delays in the area designation order, the consultation with the village will be later than anticipated to possibly include brochure of the project which would be delivered to each household, another display in the church and an open meeting and feedback session.

Area designation – Lancaster City Council rejected the application for the area to be consulted and covered by the referendum. It has to be submitted by the PC (not the PTWG/GVT); the PC need to discuss this and they next meet on the 23rd May 2019. Jane is to attend the next PC meeting.

9. AOB

None

10. Date of the Next Meeting

TBC via Doodle