

Minutes of the Pearson Trust Working Group Meeting

Date: 17th June 2019 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, David Wiper, Debbie Robinson, Alice Helyar and Mary McClements.

Apologies for absence received: Moyra Jacques and Michael Hampson

2. Minutes from last PTWG meeting

Minutes of last PTWG meeting (May) to be amended by Alice.

3. Actions and Matters Arising from Last PTWG Meeting

To be included within the meeting agenda.

4. Grant funding activity

Jane presented an interim report and account of spending on grant funded activities. A report is to be sent to the Architectural Heritage Fund (AHF) on the progress of the works. Work has been completed and invoiced received from JCA for the architectural design option plans, tower investigations and damp and decay report from Hutton & Rostron, plans for the OSR from CNP Associates and the business plan. Outstanding works include; the buildings regulations notes (to be completed by CNP Associates) along with a draft schedule of works to enable a more accurate costs estimate for the works by building contractors, the final business plan and quantity surveyor costing.

Communications material – produce a brochure for the village with background information and to be produced in a Q and A format and to include information on costings and timelines etc...

5. CRTBO Progress

Project timeline was discussed. Parish Council agreed to send the definition of neighbourhood area order; it was sent during the week commencing 5th June.

The consultation is now to be held in autumn.

6. AOB

Michael has submitted the paperwork and registration documents for the OSR title.

7. Date of the Next Meeting

22nd July 2019 OSR 7:30pm