

---

## **Minutes of the Pearson Trust Working Group Meeting**

**Date: 22<sup>nd</sup> July 2019 OSR 7:30 pm.**

### **1. Apologies**

Members present: Jane Paxman, David Wiper, Debbie Robinson, Alice Helyar, Michael Hampson and Mary McClements.

Apologies for absence received: Moyra Jacques and John Hamlett

### **2. Minutes from last PTWG meeting**

Minutes of last PTWG meeting (June) to be amended by Alice.

### **3. Actions and Matters Arising from Last PTWG Meeting**

To be included within the meeting agenda.

### **4. PTWG membership**

Notice has been received from Moyra of her intent to step down from the PTWG in September or such a time that a replacement has been found. Jane to approach Jane/Mike Leaf, Mel Kenyon and/or Martin Brooks.

### **5. Grant funding activity**

Jane has sent the interim progress report for the AHF grant, which has been accepted. The remainder of the invoices to be received are for the quantity surveyors report, CNP Associates Approved Inspectors costings and schedule of works and the business plan from Mark Collett.

The results of the timber report regarding the state of damp in the church tower was discussed. The required works confirm that the grant application to the Heritage Lottery Fund is essential for the project to go ahead. The church building fund would not cover the scale of works required to ensure the longevity of the building.

The first draft of the business plan is due tomorrow. Information is required regarding the supply and demand of village hall spaces within the local area and whether there is a shortage in capacity in other village halls. Alice to write a short piece on what the church facility would offer that is unique when compared to other village community spaces in the area.

CNP Associates schedule of work – Debbie to request that her daughter fill in the information that will enable us to gain cost estimates for the proposals.

Experienced members of the village, who have worked in local government are to give advice to Jane and Alice regarding the consultation process.

### **6. CRTBO Progress**

---

The Area Designation form is being consulted by Lancaster City Council. Jane has received a draft of the next LCC form required to recognise the GVT as an approved organisation.

The consultation is to be held in autumn.

**7. AOB**

Jane to receive the quantity surveyors cost estimate for John Hamlett's reordered design.

David has updated the Statement of Need with corrected facts and dates. Still need to incorporate some information on the space audit.

Lancaster has a new Bishop and vacancy for the Archdeacon available. The new bishop (and Archdeacon when appointed) must be made aware of the proposals. Michael to action. Michael also to contact the Archdeacon of Blackburn to provide an update on the project.

The GVT has secured legal registration under the GVT with the Land Registry for possessory title of the OSR.

**Date of the Next Meeting**

9<sup>th</sup> September 2019 OSR 7:30pm