

## **Minutes of the Pearson Trust Working Group Meeting**

**Date: 28<sup>th</sup> October 2019 OSR 7:30 pm.**

### **1. Apologies**

Members present: Jane Paxman, David Wiper, Alice Helyar and Michael Hampson  
Apologies for absence received: Debbie Robinson, Moyra Jacques and John Hamlett

### **2. Minutes from last PTWG meeting**

Minutes of last PTWG meeting (July) to be amended by Alice.

### **3. Actions and Matters Arising from Last PTWG Meeting**

Michael to action contacting the new Bishop and Archdeacon of Lancaster to introduce the project, as well as the Archdeacon of Blackburn to provide an update on the project.

### **4. PTWG membership**

Mike Leaf to join the PTWG.

### **5. Grant funding activity**

Jane has submitted the final report on completion of the AHF grant. The final application form for the grant to be paid to the GVT has also been submitted. Second payment from the Christopher Robbins Trust also to be received soon.

The PTWG approved the initial business plan. The business plan timeline is in line with similar projects. The predicted costs of the project are such that a grant from the Heritage Lottery Fund is the only way in which the project can go ahead. The work needs to be done thoroughly in order to fulfil the remit of the village and therefore the costs are high. Without the HLF, the project is unlikely to be viable. HLF only fund 90% of the costs and would not include non-eligible costs e.g. probably not works to the OSR.

Fund raising for the match funding for the remainder of the development phase – Architectural Heritage Fund (10% of proposed £135k for the development phase)

Commence church lease discussions with the Diocese – Michael to action by contacting St Germans Priory in Devon/Cornwall to discuss and gain their experiences.

### **6. OSR**

Discussion over the proposed OSR plans. An alternative design proposed by an experienced letting agent was discussed. Jane to draw up a schedule of works with Nick Paxman for the new design, which is more likely to attract prospective tenants.

### **7. CRTBO Progress**

LCC have approved the area designation order. LCC have also approved the GVT as an approved community organisation to be the applicant for the CRTBO. Jane met with members of LCC to discuss the CRTBO. Next step includes the pre-application consultation, where we will be consulting the draft documentation, incorporating the village's comments into the final document. These are then submitted to LCC and they run their own consultation.

The consultation is to be held in December, commencing with a village meeting on 6<sup>th</sup> December 2019, followed by an exhibition in the church. Information required includes an information brochure to be delivered to every house hold, the planning documents (plans, heritage statement, design and access statement, environmental statement, roads and parking, conditions for the planning permission and a summary of the proposals), presentation and a questionnaire for everyone who attends the exhibition to complete.

**8. AOB**  
None

**Date of the Next Meeting**

25<sup>th</sup> / 27<sup>th</sup> November 2019 OSR 7:30pm