



## *Pearson Trust Working Group*

*September 2016*



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### **Minutes of the Pearson Trust Working Group Meeting**

**Date: 21<sup>st</sup> September 2016 OSR 7:30pm.**

#### **1. Apologies**

Members present: Jane Paxman, David Wiper, Michael Hampson, Moyra Jacques and Alice Helyar

Apologies for absence received: Debbie Robinson and George Metcalfe

#### **2. Notes from the last meeting**

Two changes to be made:

- a. The church advice on future legal structures should read 'The PCC and the Diocesan Mission and Pastoral Committee'; and
- b. The PCC offered to pay £1,000 towards the...'

**Action:** Moyra to make the changes and send to Jane for final version.

#### **3. Discussion and actions from the meeting with the DAC.**

Notes from the meeting have been recorded by the DAC, Jane and Michael. Michael highlighted other groups to contact, including the Diocesan Mission and Pastoral Committee (DMAPC).

Summary of organisations involved in the process:

1. DAC – concerned with the faculty (permission to make changes to the fabric of a church building that will continue to be a church).
2. DMAPC – involved in changing parish boundaries, changes to vicar's posts and closing buildings as well as governance and legal and transfer issues.
3. Historic England (HE) – statutory consultee for changes/works/plans to buildings of historical interest/value. Consultation with this body would be required at an early stage to fully engage with them throughout the process.
4. LPA (Lancaster City Council (LCC)) – planning department, decides what would happen to the building once it ceases to be a church.

Discussion held over the Community Right to Build (CRB), under the Localism Act, 2011, simplifies planning process for community groups but still requires Building Regs and Listed Building Consent. The CRB requires an independent referendum (which local government (LCC) run and pay for) and must have >50% support to proceed.

**Action:** Jane has contacted HE to arrange a meeting.



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**Action:** Michael has contacted DMAPC for an informal meeting to introduce/discuss the proposals.

**Action:** Michael has contacted the Bishop and Archdeacon for an informal meeting to introduce/discuss the proposals.

The DAC suggested that we instruct the following professionals to undertake:

- A heritage consultant to undertake a heritage assessment
- A business consultant to formulate a business plan
- Quantity surveyor

**Action:** Jane to add these items onto the grant application

**Action:** Moyra to find some examples of other churches with conservatories attached to them.

#### **4. Legal Update**

George delivered letter to OSR management committee requesting a sum of funds to contribute towards the costs of the PTWG – awaiting a response.

Jane sent the information on OSR history/ownership to the solicitors (JWK) and requested a quotation for the work to produce a summary the documents/findings.

A number of sources of possible information regarding the history of the OSR and its past ownership have been found which include:

1. Lancashire County Council Archives (Preston) – documents directly related to the school;
2. National Archives (Kew) – holds the Department of Education files for the school, which end in 1939. Jane requested an archivist at Kew to have a look at the documents to see how valuable they may be before travelling down to London.
3. Andrew White – ex-professor of history, knows the history of Hornby well and may have done some research into Gressingham.

**Action:** Jane and Moyra to visit the LCC archives and the National Archives if the documents there appear to be of value.

**Action:** Michael to contact Andrew White an email to investigate his knowledge on Gressingham.

#### **5. Grant Funding Application.**

Jane registered our expression of interest and has the form to be filled in within 30 days.

Note: In order to qualify for the grant funding, the applicant must comprise a recognised body with 10 members, such as the Parish Council. The Parish Council agreed to create a Pearson Trust Committee, which comprises the members of the Parish Council and the PTWG. The PTWG members to become members of the Parish Council Pearson Trust



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Committee. The funds from the grant need to be held by a properly constituted body (the Parish Council), and the Parish Council have constituted the Pearson Trust Committee to act as the committee for the grant application.

### 6. Project Decision Process

Summary of the order of each aspect of the project.

Approximate Date	Action
24 <sup>th</sup> October 2016	Michael to meet the chair of the DMAPC.
Before end 2016	Meet Marie Smallwood, HE.
January 2017	Michael to meet Bishop and Archdeacon with power point presentation (in the church/OSR/external venue?)
January 2017	Village Public Consultation where information will be on display for 2 days in the OSR/Church.
January – March 2017	Heritage Assessment Architect Quantity surveyor (Commission of OSR and Church) Business Plan
April 2017	Agreement in principle of the DMAPC
Mid-Late 2017	Second village public consultation, with the results of the findings from the above enquiries.
October 2017	Outline Community Right to Build referendum
End 2017 (?)	Final referendum on the final plans for detailed Community Right to Build

The referendum should include all recipients of Wagtail for Gressingham and Eskrigge..

**Action:** Moyra to look into the Arthur Rank Organisation about community lead plans.

**Action:** Jane to draw up the decision making process which will be developed further at the next meeting.

**Action:** Michael to investigate whether the church has had a heritage assessment by LCC, as held by Whittington Church.

### 7. Forthcoming meetings with third parties

Marie Smallwood from HE – date to be confirmed.

### 8. Date of Next Meeting.

26<sup>th</sup> October 2016 at 7:30 in the OSR.