



Pearson Trust Working Group

November 2016



Minutes of the Pearson Trust Working Group Meeting

Date: 23rd November 2016 OSR 7:30 pm.

1. Apologies

Members present: Jane Paxman, George Metcalfe, Debbie Robinson, David Wiper, Alice Helyar, Moyra Jacques and Michael Hampson
Apologies for absence received: N/A

2. Notes from last meeting –

Two errors were noted.

Action: Changes to be made and Alice to recirculate with these minutes.

3. Actions and Matters Arising from Last Meeting

Most matters were discussed through the course of the meeting and included within the relevant sections.

Action: Michael to find local examples of churches with conservatories

Matters from October meeting not addressed in this meeting:

- **Action:** Michael to follow up the heritage assessment of Whittington church
- **Action:** Jane to converse with contacts from the DAC to discuss the scope of the heritage assessment.
- David proposed that we invite Simon Cox (or a member of the DMAPC) to join us in a PTWG meeting to discuss their remit. It would enable us to understand the role of the DMAPC and for him to understand what the village wants to achieve. **Action:** George proposed that Michael organises a site meeting with the DMAPC.

4. Meetings with external organisations

Marie Smallwood from Historic England attended a 'fact finding' meeting to discuss the proposals and provide some basic information from the perspective of Historic England. Marie requested to see a draft of the heritage assessment. The Heritage Assessment is a statement of significance of each feature of the church. HE would provide a formal response to the Heritage Assessment. Marie considered that the 'statement of need' must present a strong and well-reasoned argument for changing various/each aspect(s) of the church.

A meeting with Mike Darwell, an ecclesiastical architect from John Coward Architects was held on Monday 21st November. He would represent the interest of the building and is experienced in what would be considered acceptable changes to the building.



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Mike to quote for the prefeasibility architectural design (including architectural plans), quantity surveying work and the Heritage Assessment. The Heritage Assessment would be subcontracted to Marion Bartle.

Other architects approached for a quote:

- Ivan Wilson, is a member of the DAC, so PTWG declined their quote (conflict of interest);
- Haig Architects (Kendal) currently very busy; and
- Harrison Pitt (Richard Waldrige) the official architects of the church (undertook the quinquennial report of the church).

Action: George to organise a meeting with Richard Waldrige.

5. Forthcoming Meetings

The Bishop of Lancaster and Archdeacon of Lancaster to meet the PTWG on the 30th November at 11:30 am, Gressingham Hall.

6. JWK Update

The quote accepted to do the legal work to a maximum of £2,000 incl VAT, using the funds from the PCC and OSR trustees/management committee. If the grant is awarded, the Parish Council (PC) will sign a separate contract to complete the remaining legal works under that fund.

Action: Jane to give JWK the paper work and ensure they have everything they need to undertake the work.

7. Grant Application

Action: Once the quotes from the architects are received, Jane to send the grant application off ASAP.

8. Historical Research Update - Summary

Hornby Castle contacted to enquire about the ownership of the OSR.

Andrew White has a copy of the George Smith Diaries for Moyra on disk.

Moyra found further evidence over the confusion of the ownership – Edward Baines (1836) wrote that a representative of Oliver Marton (Manor of Capernwray) claimed manorial rights over the OSR in 1836. However, Pudsey Dawson claimed that it is wasteland.

9. Project Decision Process

A discussion was held using and filling in Jane's Project Timeline.



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Action: Jane to fill in a spreadsheet for the timeline.

Consideration given over which consents and approvals needed and when to apply for each, e.g. Conservation Area consent, Community Right to Build, Listed Building Consent. It was agreed to discuss this with the chosen architect.

Action: Jane to research into community right to build.

The PC would like to know if they will be approached for more funding; Jane suggested that PTWG might approach the PC for 10% of the project development grant, after the end of March, to fund other works once the pre-feasibility grant has been spent.

Debbie proposed that the public consultation is undertaken within the church rather than the OSR, to allow the community to see the proposals in context. Once the consultation has been completed, the PTWG to consider the concerns of the community, with a meeting to address those concerns, with one final meeting to address further concerns before a Public Referendum.

Action: Jane to contact the LCC to find out how we organise the referendum.

Action: Jane to ask John Hamlett to send an email in Tiny Letter to notify the community when the PC has been awarded the pre-feasibility grant funding and the date of the next public meeting/consultation.

10. Date of the Next Meeting

Thursday 5th January.